

2023 Sportsperson of the Year Nomination & Declaration



NUSPORT

Please read the following information carefully before completing the Nomination Form and preparing the supporting written submission.

The closing date for submissions is Sunday 5 May 2024

Sportsperson of the Year is awarded to the University of Newcastle student whose sporting achievements and sportsmanship during the previous calendar year are deemed to have been the most outstanding.

1. Eligibility

- 1.1. To be eligible for consideration for the award of University Sportsperson of the Year, the nominee must:
- 1.2. Be an enrolled student at the University of Newcastle proceeding towards a Degree or Diploma during the eligibility period for the award; and
- 1.3. Have an outstanding sporting record in the previous year (January 2023 – December 2023); and
- 1.4. Have displayed outstanding sportsmanship and be a person with whom the University, NUSport and UNSA are proud to be identified. Support for sport on campus will be considered to differentiate between candidates with similar performance achievements.
- 1.5. **NB** – “outstanding sporting record” refers to excellence in any area of sporting endeavour including outstanding achievement in the areas of sports administration or officiating e.g. appointment as a referee, team manager or team coach at national level.

2. Nominations

- 2.1. Nominations may be made by any student at the University of Newcastle; a member of staff of the University of Newcastle / NUSport / UNSA; a NUSport affiliated sporting club or by an appointed Unisport Nationals Team Manager. *Students may nominate themselves.*
- 2.2. Nominations for Sportsperson of the Year must be made on a current Nomination Form and submitted to NUSport before **5 May 2024**. *Earlier submission is strongly recommended.*
- 2.3. *Nominations are to be submitted online via: <https://www.theforum.org.au/sports-awards/>*
- 2.4. Nominations will **not** be accepted after the closing date.

3. Conditions

- 3.1. The eligible period is the preceding year (January 2023 - December 2023). Performances outside this period will **not** be taken into consideration and should **not** be included.
- 3.2. Please attach detailed information of sporting achievements attained in the **2023** calendar year. Include **only** performances and selections during the period from **January 2023** to **December 2023**. Performances during any period of non-enrolment or deferment from study may be considered only when the period of non-enrolment was due to the specific sporting commitments of the nominee and when the nominee has re-enrolled in the following semester / trimester.
- 3.3. A detailed explanation must be provided for each performance. Please include the precise date of the competition/event/selection; the exact full proper name of the event; the correct full name of the teams/squads in which selected and the organisation responsible for the selections.
- 3.4. Please present information on performances in **date order** using **months** as headings.
- 3.5. The award may be won on only **one** occasion. *Previous holders of the award may **not** be nominated a second time. Other selected Finalists may re-nominate.*
- 3.6. No award will be made in a particular year if in the opinion of the Sports Awards Selection Committee the quality of nominations received is not of a sufficiently high standard.
- 3.7. Up to five (5) finalists may be selected.

4. Guide to Nomination Form Completion

- 4.1. **Sport:** The sport for which the nomination is being lodged.
- 4.2. **Names:** The full correct first name and surname as recorded with the University on enrolment.
- 4.3. **Year 1st enrolled:** List the year in which the nominee was first enrolled at the University.
- 4.4. **Course / Degree:** Full official name of the degree / diploma in which the nominee is or was enrolled [eg *Bachelor of Business / Bachelor of Laws*], or correct University abbreviations thereof.
 - 4.4.1. **Deferments:** Provide details of every period during the previous academic year in which the nominee was not enrolled or had deferred from their course. Please note that sporting achievements during such periods of deferment can only be considered where the deferment was due to the specific sporting commitments in that period and, only where the nominee has re-enrolled in the following semester / trimester. Nominees who were not enrolled in the academic year (Leave of Absence) are ineligible to receive this award.
 - 4.4.2. **Referees:** Provide names, positions held in sport and contact details of independent persons (persons other than family members or in the case of nomination by a club or team, persons other than members of that club or team) who can clarify, confirm or evaluate the performances of the nominee. **The nomination will not be accepted if details of at least one independent referee are not supplied.**
- 4.5. **Declarations:**
 - 4.6. The person lodging the nomination must confirm that the details provided in the submission have been checked against reliable independent sources for accuracy. The nomination must also be reviewed by the nominee who must attest to the accuracy of information that relates to matters of fact and to confirm his/her acceptance of the nomination. *To avoid errors which will count against the nomination, students are advised to prepare the submission and nominate themselves.*
 - 4.6.1. Students who nominate themselves only need to sign the 2nd declaration.
 - 4.6.2. All starred (*) fields on the Nomination Form are mandatory and the requested details must be provided.
 - 4.7. In addition, the nominee's sporting performances and achievements while enrolled at the University during the previous academic year must be accurately detailed in an attachment. Information provided in support of the nomination must be referenced in the usual academic manner with references cited which provide independent evidence to support claims of achievement, performance, selection or representation. References may include website URLs of state or national sporting bodies which confirm the nominee's selection in a representative team; a photocopy of an award certificate or newspaper article; the names and contact details of additional referees who can confirm specific matters, etc
 - 4.8. Using months as headings and starting with January 2023, present information on performances in date order. Only performances and selections between **January 2023** and **December 2023** will be considered.
 - 4.9. **Use the Detailed Submission outline on the next page as a template.** Retain the black text and provide the information requested in **blue**. When this is done, delete all the **blue instructions** to leave one or two pages of detailed information about the nominee's sporting achievements and representations for the 2023 calendar year.
- 4.10. Nominations which do not provide the required information **will not be accepted.**
- 4.11. Nominations on previous versions of the nomination form **will not be accepted.**
- 4.12. Nominations received after the closing date **will not be accepted.**
- 4.13. Please submit your nomination early, well before the closing date. Nominations submitted early will be reviewed and feedback provided to the applicant on any deficiency thus allowing the applicant to improve the nomination and re-submit before the closing date.

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Detailed Submission

Sports Person of the Year Nomination for _____ for _____.

A detailed submission must be included with the nomination form.

Please ensure your submission fully addresses all the criteria specified on page 1 in detail. Please set out supporting information as follows:

Performance – please list relevant performances under months as headings.

Instructions: Starting with January 2023, provide information under month headings for each month between January 2023 and December 2023 where significant performances or selections occurred and include the following details...

- Individual performances recorded in District, NSW Country, State, National or International events and any objective measures such as times run, distances thrown, weight lifted, seeding, placing, scores, etc. Provide evidence.
- The precise full name of any representative team/squad in which the nominee was selected, the name of the organisation responsible for selections, the date of selection and if the rep team played any notable matches, whether the nominee played in the team and the dates of the matches. Include only selections and performances in the 2023 academic year.
- The date of participation in elite sporting events, the full correct title of each event [e.g. 2023 Australian Open (*sport*) Championships], status of the event [state, national, international], place held and precise details of performance by the nominee in 2023. Advise if participation in the event was as a selected member of a State or National Australian team.
- Other details considered relevant including NSWIS or AIS scholarships/programs, or any specific sporting awards received during the relevant period but do NOT include anything done outside the specified 12 month period.
- Provide evidence of selections and performances - cite websites URL where details can be verified or attach supporting documents.

When all required information for all significant performances and/or selections for the 2023 calendar year have been entered, delete these instructions in blue to leave a concise but very detailed, referenced list of sporting achievements for 2023.

Additional Supporting information – detail support, contribution or involvement in sport on campus

Instructions: list here membership of any University sporting club, membership of The Forum, participation in any ResLife sports programs, involvement in any social sport competition or participation in any Unisport Nationals events in 2023. Other contributions to the University of Newcastle may be included in this section.

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Declaration

Declaration by Nominator - I confirm that the information provided in this nomination has been cross checked for accuracy with reliable sources and that all details are true and correct.

Name*

Signed*

Date*

Declaration by Nominee - I have checked the nomination and confirm that all details about specific performances, dates and events are correct. I consent to the nomination being submitted for consideration.

I have read all the information attached to this form and I agree to the conditions for nomination. I understand that if I am selected as a finalist, I am expected to attend the Sports Awards presentation function and required to provide a suitable photograph when requested to do so by NUsport.

Name*

Signed*

Date*